



केन्द्रीय विद्यालय एमसीएल, जगन्नाथ क्षेत्र
KENDRIYA VIDYALAYA MCL, JAGANNATH AREA
जनपद- अनुगुल, ओडिशा-७५९१०३
Distt.: Angul, Odisha-759103

KV Code: - 2441 Website: - <https://mcljagannath.kvs.ac.in> Email- kvmcljagannath@gmail.com

F.150225/KV-MCL-JAGANNATH/2024-25/

Dt. 15.04.2024

NOTICE

It is hereby informed to all the parents of the candidates who are provisionally selected for admission into class II onwards in this KV that the admission will be done as per the selection list published on the website of the Vidyalaya from date **16/04/2024** to **29/04/2024** (on working days only).

Therefore, concerned parents are hereby requested to report to the Vidyalaya within the dates mentioned above (between 8.00 AM to 10.30 AM) along with the relevant documents appended herein.

PRINCIPAL

DOCUMENTS:

KENDRIYA VIDYALAYA MCL JAGANNATH AREA **DOCUMENTS REQUIRED FOR ADMISSION IN** **CLASS-II ONWARD FOR SESSION 2024-25**

The following documents are to be submitted in original along with self-attested copies by the parents whose child will be selected and called for admission. Some of the original documents will be returned after verification.

1. Birth Certificate issued by the competent authority showing date of birth(Keep the Original for verification & attach a photocopy)
2. Proof of Residence: Electricity bill/Telephone bill/gas connection or gas delivery receipt/Aadhar Card/bank Pass Book /Quarter Allotment order copy (if residing in govt. allotted quarter) etc. in which the address is mentioned (This should be in the name of either of the parents). If residing in Rented House – Rent agreement along with electricity bill of the house owner.
3. Certificate of Proof of Blood Group of child.
4. Valid SC/ST/OBC-NCL Certificate issued by the competent authority (Certificate in the name of either of the parents will be accepted initially).
If it is in the name of the parent **an undertaking** should be submitted to submit the certificate **in the name of the child within 03 months from the date of admission.**
5. OBC (Non-Creamy Layer) Certificate issued by the competent authority – should not be older than three year. It should be issued **on or after 01.04.2021**
6. Those claiming Economically Weaker Section should submit valid documents i.e. Valid “ Income& Asset Certificate to be produced by Economically Weaker Section” issued by the competent

authority (Income Certificate will not be accepted in lieu of this) : It should be issued during the current Financial Year i.e. **on or after 01.04.2024** , Certificate issued after 01.04.2023 will be accepted initially , however the fresh one issued **after 01.04.2023 will be submitted by the parent within One month of admission.** (Certificate in the name of either of the parents will be accepted).

7. Those claiming Below Poverty Line should submit the following documents:

(a) BPL Card, if available in the name of the parent of the child, but lapsed as on date, this can be countersigned by the BDO of the locality of rural areas/Executive Officer of NAC of Municipality areas to validate the card along with Low Income Certificate/ EWS Certificate/Labour Card

OR

(b) PHH Ration Card (New) + Low Income Certificate/ EWS Certificate/Labour Card

OR

(c) Antodaya Anna Yojana Card + Low Income Certificate/ EWS Certificate/MGNREGP Job Card/Labour Card

AND

An Affidavit to the effect that as on date the Parent and his family belongs to BPL Category and Low-Income Group and all information provided about the above documents are correct.

8. Valid Handicapped Certificate issued by the competent authority certifying that she/he is a child with Special Needs (CwSN) – **those claiming CwSN.**

9. A Service Certificate (By Government Employees) showing the number of transfers during the preceding 7 years issued by the competent authority- ORIGINAL(Those claiming Service Category 1/2/3/4/5) – **Format may be downloaded from the Vidyalaya Website**

10. Certificate from the employer showing the Pay particulars of the employee, the status of employment and nature of the establishment - ORIGINAL(Applicable only for Government

employees – Those claimed Service Category: 1/2/3/4/5) – should be in the prescribed format available in **Vidyalaya website**

11. For government employees – ID card issued by the employee/last month's pay slip
12. For Ex-Service Man – Bonafide Certificate & Transfer details counter signed by the Zilla/Rajya Sainik Board or any competent authority, Copy of Discharge Book, Copy of PPO. (Copy of Discharge Book and Ex-Serviceman ID Card may be accepted).
13. Copy of Transfer Orders
14. Aadhar Card (Child, Father, Mother)
15. Transfer certificate (T.C) of child.
16. Two passport size photo of child.
17. Photocopy of front page of Service Book (**For service category I,II,III,IV,V**)
18. *Any other documents* as required by the admission committee as per the demand of the situation

PRINCIPAL

CERTIFICATE FROM THE EMPLOYER

(Regarding Status of Employment & identification of Admission Category in KVS)

I Sri/Smt./Ms. _____ (Name of the Employer) , designation _____ working in the office of _____ department of _____ , government of _____ do

hereby certify the following in respect of Sri/Smt./ Ms.

_____ (Name of the Employee)

whose son/daughter _____ (Name of the Child) is seeking admission in Kendriya Vidyalaya MCL Jagannath Area.

01	Name of the Child for whom admission is sought (in Block Letters)	
02	Class in which admission is sought	
03	Full name of the employee (in Block Letters)	
04	Designation of the employee	
05	Employee Code / Employee Identity No.	
06	Name of the office where the employee is presently posted	
07	Status of Employment (Whether Permanent/ Regular/ Temporary/Contractual/ Part Time/ Adhoc/Daily Wage Basis/Casual -To be written clearly)	
08	This office/organization is Central Government/Central Government Autonomous body/PSU fully or partially financed by Govt. of India/State Government/ Sate Government Autonomous Body/ PSU fully or partially finance by the state govt. (To be written clearly)	

09	<p>Whether the employee is to be considered as an employee of Central Government/<i>Central Government Autonomous body</i>/PSU fully or partially financed by Govt. of India/State Government/ State Government Autonomous Body/ PSU fully or partially finance by the state govt. (Any one of the above to be written clearly)</p> <p>Note: STATE GOVERNMENT EMPLOYEE: An employee who is regular (i.e. an employee working on that post sanctioned by the State Government in substantive capacity) and draws his emoluments from the Consolidated Fund of State.</p>	
10	<p>Please write any one of the following which is applicable i.r.o. the child for whom admission is sought</p> <ol style="list-style-type: none"> 1. Children of transferable and non-transferable Central government employees and children of ex-servicemen. 2. Children of transferable and non-transferable employees of Autonomous Bodies / Public Sector Undertaking/Institute of Higher Learning of the Government of India. 3. Children of transferable and non-transferable State Government employees. 4. Children of transferable and non-transferable employees of Autonomous Bodies/ Public Sector Undertakings/Institute of Higher Learning of the State Governments. 5. Children from any other category i.e., all those not covered under any of the categories 1 to 4 listed above. 	
11	Recent Pay/Salary of the Employee with proper Split up	<p>(i) Pay Level : _____</p> <p>(ii) Pay : _____</p> <p>(iii) DA : _____</p> <p>(iv) HRA : _____</p> <p>(v) Any Other _____</p> <p>(vi) Any Other : _____</p> <p>(vii) Total :</p>
12	Whether the employee is drawing the consolidated pay	YES / NO

Place: _____

Date: _____

Signature of the Certifying Authority with Seal

Complete Address of the Office with Telephone Number:

